70-178 Q&As

Microsoft Project 2010, Managing Projects

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QUESTION 1

All tasks are assigned to multiple team members. A business analyst sends you an e-mail message that contains the dates of her vacation. You need to modify the schedule to reflect delays that are caused only by the business analysts vacation dates.

What should you do?

A. Modify the start and end dates of all the tasks of the business analyst.

B. Create a new enterprise calendar, and then enter the vacation days.

C. Use the Mark on Track command.

D. Change the working time for the resource calendar of the business analyst.

Correct Answer: D

QUESTION 2

The project you manage has only part-time resources.

The part-time resources work four hours a day from Wednesday through Saturday.

You need to create a new calendar and set the calendar as the default for your project.

Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

A. Select the part-time calendar from the Change Working Time window.

B. Set the calendar type to part-time for all tasks.

C. Select the part-time calendar from the Project Information window.

D. On the Project tab, Select Change Working Time, and then click Create New Calendar.

E. Change the Calendar type in the Project Options dialog box.

Correct Answer: CD

QUESTION 3

You need to replace the resource assignment for an in-progress task.

You also need to retain the Work, Actual Work, Remaining Work, and Baseline data for the task.

What should you do?

A. Use the Resource Name column drop-down list.

B. Use the Resource Pool feature.

C. Use the Team Planner feature.

D. Use the Level Selected feature.

Correct Answer: C

QUESTION 4

You use Project Professional 2010 to manage a construction project. Different members of the project team frequently modify a blueprint file. The file is saved in a Microsoft Office SharePoint document library. You need to access the file from within the project schedule.

What should you do?

A. Add a hyperlink.

B. Use the Links Between Projects tool.

C. Use the Sync with Tasks List feature.

D. Use the Save to SharePoint feature.

Correct Answer: A

QUESTION 5

You have an unscheduled, unassigned task in your Project Professional 2010 schedule. You identify an available resource.

You need to assign the task to the resource without scheduling the task.

What should you do?

A. Use the Replace feature in the Assign Resources dialog box.

B. Use the Add Resources function.

C. Use the Team Planner view.

D. Use the Calendar view.

Correct Answer: C

QUESTION 6

You need to compare the total work of your project\\'s deliverables against the baseline work. What should you do?

A. From the Gantt Chart view, change the table to display the Work table.

B. Use the Task Usage view and the Task Form in the details pane.

C. From the Task Sheet view, change the table to display the Summary table.

D. Use the Tracking Gantt view and display the default Entry table.

Correct Answer: A

QUESTION 7

You receive approval for a project plan that is yet to start.

You need to ensure that all project tasks start no earlier than September 13, 2010.

Which project level field should you set?

A. Change the Status Date field to 9/13/2010.

B. In the Current Date field, type 9/13/2010.

C. In the Start Date field, type 9/13/2010.

D. Change the calendar type in the Project Options dialog box.

Correct Answer: C

QUESTION 8

You are reviewing the task details of your project. You receive the following warning message:

"This task has resources assigned which are over-allocated."

You need to be able to identify a possible resolution for the over-allocated resources.

What should you do?

A. Change the task type to Fixed Work, and then recalculate the project.

B. Change the task type to Fixed Units, and then recalculate the project.

C. Increase the task duration values for the task.

D. Use the Task Inspector tool.

E. Set the Level Assignments flag to Yes for the task, and then recalculate the schedule.

Correct Answer: D

QUESTION 9

You need to select a view that allows you to use the drag-and-drop feature on the resource assignments and unassigned tasks. What should you do?

A. Select the Gantt Chart view, split the window, and then select the Resource Usage view for the details pane.

B. Select the Team Planner view.

C. Select the Timeline view.

D. Select the Gantt Chart view, and then click Assign Resources.

Correct Answer: B

QUESTION 10

Your project has a part-time resource who works 4 hours a day from Monday through Thursday.

You need to ensure that your project plan accommodates the part-time resource.

What should you do?

A. Update the base project calendar.

B. Change the working time for the resource.

C. Change the maximum units for the resource.

D. Assign the resource only to tasks that are scheduled on the working days.

Correct Answer: B

QUESTION 11

You need to create a project plan in Project 2010 from a list of tasks in a Microsoft Access 2010 database. What should you do?

A. From Windows Explorer, change the file extension of the Access 2010 file to .mpp, and then open the file in Project 2010.

B. From Project 2010, use the ODBC feature.

C. Use the Project Import Wizard.

D. In the Visual Reports dialog box, click the Save Data button and use the Field Picker option.

Correct Answer: C

QUESTION 12

The red person icon is displayed next to one of your tasks. You need to find out the reason for the display of the icon. What should you do?

A. Display the task details.

B. Use the Level Resource feature.

C. Use the Task Inspector tool.

D. View the task information.

Correct Answer: C

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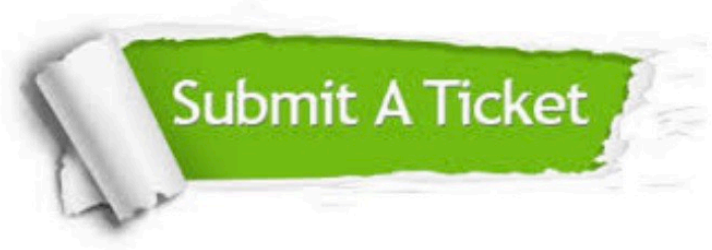

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