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QUESTION 1

Which of the following key project elements is used to organize deliverables into manageable pieces to ensure the proper steps are executed and to achieve the project's core objectives?

- A. WBS
- B. RACI
- C. RFP
- D. PERT

Correct Answer: A

A Work Breakdown Structure (WBS) is a key project management tool used to organize deliverables into manageable pieces or work packages. It breaks down the project into smaller, more manageable components, which helps in planning, executing, and monitoring the project effectively. By decomposing the project into smaller tasks, the WBS ensures that the proper steps are executed, and it contributes to achieving the project's core objectives. It provides a visual representation of the project's scope and hierarchy of tasks, making it easier to allocate resources, track progress, and manage the project as a whole.

QUESTION 2

A project manager is in the closing phase of an IT asset refresh project that involves the disposal of several computers. The project sponsor notified the project manager that the company recently received a penalty as a result of disposing of some computers improperly.

Which of the following should have been considered during initial planning to prevent this situation?

- A. ESG
- B. PHI
- C. PII
- D. ROI

Correct Answer: A

Handling PII is what should be taken into consideration. While ESG is an important consideration for investors, it is not relevant to the situation described in the prompt. The company was penalized for improperly disposing of computers, not for their environmental impact or social responsibility.

QUESTION 3

During an audit, a project manager finds out that a contractor exceeded the overtime hours allowed by the contract. Which of the following tools should the PM use to share the details with the management team?

- A. Time-tracking log



- B. Issue log
- C. Statement of work
- D. Risk register

Correct Answer: A

QUESTION 4

The high-level technical requirements for a new application state that the application should be suitable to support enterprise-level client-server solutions. Which of the following meets these requirements?

- A. Data warehouse
- B. SQL database
- C. Multitier architecture
- D. Content management system

Correct Answer: C

QUESTION 5

Which of the following would be MOST beneficial to do before a call to ensure all meeting items are addressed and the correct participants attend?

- A. Assign action items to attendees.
- B. Distribute an agenda.
- C. Email the minutes from the previous meeting.
- D. Schedule a convenient time.

Correct Answer: B

Distributing an agenda before the meeting serves as a crucial step in effective meeting management. An agenda outlines the topics, objectives, and schedule for the meeting. It helps participants prepare, ensures that all meeting items are addressed, and helps attract the correct participants who have a stake in the discussed topics. An agenda sets clear expectations and allows for more productive and focused discussions during the meeting.