



MS-700^{Q&As}

Managing Microsoft Teams

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QUESTION 1

SIMULATION Please wait while the virtual machine loads. Once loaded, you may proceed to the lab section. This may take a few minutes, and the wait time will not be deducted from your overall test time. When the Next button is available, click it to access the lab section. In this section, you will perform a set of tasks in a live environment. While most functionality will be available to you as it would be in a live environment, some functionality

(e.g. copy and paste, ability to navigate to external websites) will not be possible by design.

Scoring is based on the outcome of performing the tasks stated in the lab. In other words, it doesn't matter how you accomplish the task, if you successfully perform it, you will earn credit for that task.

Labs are not timed separately, and this exam may have more than one lab that you must complete. You can use as much time as you would like to complete each lab. But you should manage your time appropriately to ensure that you are

able to complete the lab(s) and all other sections of the exam in the time provided.

Please note that once you submit your work by clicking the Next button within a lab, you will NOT be able to return to the lab.

You may now click next to proceed to the lab.

Username and password.

Use the following login credentials as needed:

To enter your username, place your cursor in the Sign in box and click on the username below.

To enter your password, place your cursor in the Enter password box and click on the password below.

Microsoft 365 Username:

admin@XXXXXXXXXX.onmicrosoft.com Microsoft 365 Password: XXXXXXXXXXXX

If the Microsoft 365 portal does not load successfully in the browser, press CTRL-K to reload the portal in a new browser tab.

The following information is for technical support purposes only:

Lab Instance: 26178313

Task 4

You need to add the following disclaimer as part of all Teams meeting invites:

"Disclaimer: This meeting may be recorded for quality and training purposes."

To complete this task, sign in to the Microsoft 365 portal.

Correct Answer: Check the answer in explanation.

Explanation:

Customize meeting invitations You can customize Teams meeting invitations to meet your organization's needs. You



can add your organization's logo and include helpful information, such as links to your support website and legal disclaimer, and a text-only footer. Customize your meeting invitations

Using the Microsoft Teams admin center

Step 1: Go to the Teams admin center.

Step 2: In the left navigation, go to Meetings > Meeting settings.

Step 3: Under Email invitation, do the following:

Email invitation

Customize meeting invitations sent to people that can include your organization's logo, specific URLs and custom footers that can include statements for privacy or security and phone numbers for technical support. ⓘ

Logo URL	<input type="text" value="https://contoso.com/images/contosologo.png"/>
Legal URL	<input type="text" value="https://contoso.com/legal.html"/>
Help URL	<input type="text" value="https://contoso.com/joiningmeetinghelp.html"/>
Footer	<input type="text" value="Footer"/>

Logo URL Enter the URL where your logo is stored.

Legal URL If your organization has a legal website that you want people to go to for any legal concerns, enter the URL here.

Help URL If your organization has a support website that you want people to go to if they run into issues, enter the URL here.

Footer Enter text that you want to include as a footer.

Step 4: In Footer enter: Disclaimer: This meeting may be recorded for quality and training purposes.

Step 5: Click Preview invite to see a preview of your meeting invitation.

Step 6: When you're done, click Save.

Reference: <https://learn.microsoft.com/en-us/microsoftteams/meeting-settings-in-teams#customize-meeting-invitations>

QUESTION 2

You company has a Microsoft 365 subscription that uses Phone System and Calling Plans.

You plan to implement a toll phone number for the helpdesk.

You need to implement the following call features for the helpdesk phone number:



1.

Must include a greeting and hold music

2.

Must bypass menu options when a call is established to the helpdesk

What two resources should you create? Each correct answer presents part of the solution.

NOTE: Each correct selection is worth one point.

A. a call queue

B. a call park

C. an auto attendant

D. a resource account

E. a calling policy

Correct Answer: AD

Auto attendant and call queue require a resource account to be associated in order to assign the phone number.

<https://docs.microsoft.com/en-us/microsoftteams/create-a-phone-system-call-queue>

\\You don\\t directly associate a phone number to a call queue, instead the phone number is associated to a resource account. A call queue can be dialed directly or accessed by a selection on an auto attendant.\\'

Menu is only available for auto attendant, so therefore call queue does not have a menu option.

<https://docs.microsoft.com/en-us/microsoftteams/create-a-phone-system-call-queue>

<https://docs.microsoft.com/en-us/microsoftteams/create-a-phone-system-auto-attendant>

QUESTION 3

Your company uses Microsoft Teams.

You need to configure an auto attendant that will use a Direct Routing phone number to receive incoming calls.

Which type of license do you require?

A. Microsoft 365 E3

B. Microsoft 365 Business Standard

C. the Advanced Communications add-on for Teams

D. Microsoft 365 Phone System - Virtual User

Correct Answer: D



QUESTION 4

Your company has a Microsoft subscription.

The Microsoft 365 tenant uses a domain named contoso.com.

You need to ensure that team channels can receive email only from users in the company and email addresses that use an email domain named @fabrikam.com.

What should you modify?

- A. the External collaboration settings in the Azure Active Directory admin center
- B. the list of accepted domains in Microsoft Exchange Online
- C. the org-wide Teams settings
- D. the global teams policy

Correct Answer: C

1.

Via Teams Admin Center --> Teams settings --> Email integration --> Users can send emails to a channel email address: ON and Accept channel email from these SMTP domains: fabrikam.com.

2.

Via Teams Client: "To limit who can send email to your channel, go to the channel name, select More options More options button > Get email address, and then select the advanced settings link. From there, you can manage who's able to access the email address for that channel. You can restrict the audience to include only team members who own that channel, or narrow your audience to specific domains. You can also remove your current email address entirely."

3.

Via PowerShell <https://learn.microsoft.com/en-us/answers/questions/414521/manage-teams-email-integration-via-powershell.html>

QUESTION 5

You have a Microsoft 365 E5 subscription that includes a user named User1.

You need to assign User1 permissions to troubleshoot call analytics issues by using basic tools.

Your solution must follow the principle of least privilege.

Which role should you assign to User1?

- A. Teams communication support specialist
- B. Teams communication support engineer



C. Teams Administrator

D. Teams communication admin

Correct Answer: A

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