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QUESTION 1

One of the employees of the Great Company called to report to the payroll department that his payroll check was incorrect. Which of the following is the most appropriate response or action for the payroll department representative who spoke to the caller?

- A. Explain that due to the intense schedule under which payroll operates, someone will look into the problem before the next regular payday and make an adjustment at that time if one is warranted.
- B. Record the caller's name, employee number and telephone number, his analysis of the payroll check, including the reasons he believes his paycheck is incorrect, and provide a time and date for returning his call with a response to his inquiry.
- C. Acknowledge immediately that a mistake is likely and assure the caller an adjustment will be processed the same day
- D. Record the caller's name and telephone number and promise to call him back as soon as time permits

Correct Answer: B

QUESTION 2

Employee data need not be entered in both the payroll system and the time and attendance system when which of the following is used?

- A. An interface
- B. Open systems
- C. A firewall
- D. A password

Correct Answer: A

QUESTION 3

The entry to record an employee's repayment of a salary advance is (salary advance is deducted on a pretax basis from regular wages):

- A. Debit salary expense, credit accounts receivable
- B. Debit salary expense, credit wages payable
- C. Debit accounts receivable, credit cash
- D. Debit cash, credit salary expense

Correct Answer: A



QUESTION 4

Which of the following forms must be submitted annually by large food and beverage establishments with monthly deposit obligations of more than \$100,000?

- A. 942
- B. 4070
- C. 944
- D. 8027

Correct Answer: D

QUESTION 5

Under the claim-of-right rule, a salary overpayment that is discovered by the employer in the tax year following the year of overpayment:

- A. Can be deducted on a pretax basis from regular wages
- B. Cannot be deducted from the employee's wages because employee has a right to the payment
- C. Can be deducted from wages on an after-tax basis
- D. Cannot be deducted from wages at all

Correct Answer: C

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