



ACP-100^{Q&As}

Jira Administrator

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QUESTION 1

A dashboard displays an Issue Statistics gadget as shown.

Issue Statistics: Business project with data (Status)		
Status	Count	Percentage
IN PROGRESS	1	<div style="width: 12.5%;"></div>
TO DO	2	<div style="width: 25%;"></div>
BLOCKED	1	<div style="width: 12.5%;"></div>
DONE	1	<div style="width: 12.5%;"></div>
REJECTED	1	<div style="width: 12.5%;"></div>
READY FOR QA	2	<div style="width: 25%;"></div>
Total	8	

The dashboard owner wants to change the order of the statuses shown in the gadget to appear as follows.

1.
To Do
2.
In Progress
3.
Ready For QA
4.
Blocked
5.
Rejected
6.
Done

Which action will permanently arrange the statuses into the required order?

- A. Reorder the statuses on the Status administration page.
- B. Change the Sort Direction option in the gadget to Ascending.
- C. Change the category of the statuses.



- D. Add numbers to the status names to allow them to be sorted in numerical order.
- E. Change the gadget Sort By field to Total.

Correct Answer: D

Reference: <https://community.atlassian.com/t5/Jira-questions/How-to-change-order-of-statuses-in-a-TwoDimension-filter/qaq-p/320423>

QUESTION 2

You want to introduce Jira to your small non-profit organization.

Since you are unsure of the optimal deployment option you have gathered some requirements:

You need to manage a team of up to 15 employees.

You need to be able to track a backlog of staff action items.

You want to easily visualize the progress of ongoing work.

The solution must require minimal administration since your organization only has a part-time IT volunteer.

What solution is most appropriate for your organization?

- A. Jira Service Desk Cloud
- B. Jira Software Data Center
- C. Jira Service Desk Data Center
- D. Jira Core Server

Correct Answer: A

QUESTION 3

The operations team currently uses the OPS project to track their tasks. They have a new requirement to begin handling change requests. Inspect the partial summary of the current OPS project configuration:



Issue Types

Keep track of different types of issues, such as bugs or tasks. Each issue type can be configured differently.

Schema:
[SIM: Simple Issue Tracking Issue Type Scheme](#)

Task
 Sub-Task

Workflows

Issues can follow processes that mirror your team's practices. A workflow defines the sequence of steps that an issue will follow, e.g. "In Progress", "Resolved".

Schema:
[SIM: Simple Issue Tracking Workflow Scheme](#)

[SIM: Simple Issue Tracking Workflow](#)

Versions

For software projects, JIRA allows you to track different versions, e.g. 1.0, 2.0. Issues can be assigned to versions.

Q3 2015
 Q4 2015

Components

Projects can be broken down into components, e.g. "Database", "User Interface". Issues can then be categorised against different components.

Automation [Hans Burger](#)
 Integration [Tri Nguyen](#)
 Maintenance [Param Reddy](#)
 Upgrade [Andrew Jackson](#)

Which two requirements would require creating a new project? (Choose two.)

- A. Change requests will not use versions.
- B. Change requests will have different component leads.
- C. Change requests will have a different workflow.
- D. Change requests will notify different people for all system events.
- E. Change requests will require the Due Date field to be populated.

Correct Answer: DE

QUESTION 4

A public relations firm is using Jira to track projects by client engagement. Each new engagement with a client is tracked in a new project. Users are complaining that it is hard to navigate and search hundreds of projects.

View the Exhibit, which shows a sample of their projects on the View All Projects page.



All Projects

Contains text...

Project	Key	Project Lead	Project Category	URL
 Artist Studio - Facebook	ASFB	Jira Administrator	No Category	No URL
 Artist Studio - Gallery Opening	ASGO	Jira Administrator	No Category	No URL
 Artist Studio - Milan Tradeshow	ASMT	Jira Administrator	No Category	No URL
 Integrated Tech Corp - Crave Project	ITCR	Jira Administrator	No Category	No URL
 Integrated Tech Corp - Hannover Dev	ITHD	Jira Administrator	No Category	No URL
 Integrated Tech Corp - Pandora	ITPDORA	Jira Administrator	No Category	No URL
 Integrated Tech Corp - Travel Mag	ITTM	Jira Administrator	No Category	No URL
 Marini Cafe - Advisory	MCA	Jira Administrator	No Category	No URL
 Marini Cafe - Media Kit	MCAS	Jira Administrator	No Category	No URL

Identify three project settings that will immediately improve the viewing of projects on this page and the search results in Issue Navigator. (Choose three.)

- A. Add URLs for search engine optimization.
- B. Add project tags.
- C. Add client logos as project avatars.
- D. Create project categories by client.
- E. Add project descriptions.
- F. Set the project lead to the appropriate Project Administrator.

Correct Answer: ABE

QUESTION 5

Martin has Create Attachments permission in a software project, but he cannot attach anything to issues in Approved status.

What is the problem?

- A. There is a workflow step property configured.
- B. He is not a member of a security level.
- C. There is a workflow condition configured.
- D. The Attachment field is missing from the screen for that issue type.
- E. He does not have the correct project permission.



Correct Answer: E

Reference: <https://confluence.atlassian.com/adminjiracloud/configuring-file-attachments-818578880.html>

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