



# CD0-001<sup>Q&As</sup>

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### QUESTION 1

If a group of users has difficulty accessing backfile documents on a near-line device, then which of the following devices would most likely be the cause?

- A. Jukebox
- B. RAID Unit
- C. Image Server
- D. Application Server

Correct Answer: A

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### QUESTION 2

A client sets up a customer file for each new customer. The information is collected from the finance department, compliance department, sales department, and accounting department. Each file will consist of 50-65 preprinted forms that are completed in each department. Once all the required forms are received from each department, the records department creates a file folder and stores all the account information in a mobile filing system. As each department completes their process of filling out the forms, the forms are either faxed or copied (original remains in each department so they always have a convenient copy of departmental actions) and hand delivered to the records department. All of the following are an advantage of making these documents available online in a public folder EXCEPT:

- A. the text is searchable by word, index, or date.
- B. the files are located on a public drive behind a firewall.
- C. there is corporate wide access with appropriate rights.
- D. the documents are no longer only available in a hard copy format.

Correct Answer: A

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### QUESTION 3

In relation to a Records Retentions Plan, which of the following statements most appropriately reflects the best practice procedure in industry for document destruction?

- A. Records can be destroyed as soon as they are committed to WORM or read-only media.
- B. Records can be destroyed only in the regular course of business under a formalized program.
- C. For every image a corresponding paper document must always be kept offsite to be amissible in court if necessary.
- D. The consultant can determine when a record can be destroyed from a Hierarchical Storage Management(HSM) Plan.



Correct Answer: B

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#### QUESTION 4

Who is most likely to determine the origin of the bottlenecks if the productivity of a new workflow system is less than expected?

- A. End-user
- B. Help Desk
- C. IT Department
- D. System Integrator

Correct Answer: D

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#### QUESTION 5

Who should retain the project documentation and archive after the implementation has been completed?

- A. IT Manager
- B. Project owner
- C. Consultant
- D. Technical project leader

Correct Answer: B

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