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QUESTION 1

Which of the following would be considered a project?

- A. The daily backup of scanned images
- B. The implementation of an enterprise content system
- C. Adding a new user to the document management security database
- D. The continual improvement of a business process

Correct Answer: B

QUESTION 2

A medical laboratory has implemented a document management solution in which saved reports need to be faxed to medical practitioners. With the current system, reports are printed from a PC to an inkjet printer and then the document is faxed manually to the practitioners. How can this system be altered to produce the best return on investment?

- A. The system used is the most effective available.
- B. Replace the inkjet printers with laser printers.
- C. Add a fax modem and fax the documents to practitioners.
- D. Use dot-matrix printers because they are less expensive to own and operate.

Correct Answer: C

QUESTION 3

Which of the following parties would most benefit from producing a structured training document?

- A. IT
- B. CIO
- C. Vendor
- D. Help Desk

Correct Answer: D

QUESTION 4

Which of the following attributes can be used to define users within a workflow environment?



- A. Work reassignment
- B. Role
- C. Check-In
- D. Pend

Correct Answer: B

QUESTION 5

During the creation of the implementation timeline, consideration should be given to:

- A. the project billing date.
- B. the availability of resources.
- C. user vacation schedules.
- D. unexpected delays.

Correct Answer: B

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