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QUESTION 1

Your users indicate that they need to have a process that routes received documents for internal review, approval, and distribution to the project team.

Identify the Document Type Business Process that would meet this requirement.

- A. Transmittal
- B. Submittal
- C. RFI
- D. Project Request

Correct Answer: B

QUESTION 2

The Data Definition category that is associated with a specific Business Process, Shell type, or codes and records-based manager is _____.

- A. Basic
- B. User Defined
- C. Cost Codes
- D. Data Pickers

Correct Answer: D

QUESTION 3

You are creating a form that includes a mandatory status update Data Element. You want this to be more of a short, conversational field.

Identify the Data Element input type for this use.

- A. Drop Down
- B. Multi Select
- C. Text Box
- D. Check Box

Correct Answer: D



QUESTION 4

You decide to add a second Detail Form to a Business Process after it has been published to production. After doing so, you must also change _____.

- A. the Business Process properties
- B. the workflow (s)
- C. the Upper Form(s)
- D. item logs

Correct Answer: A

QUESTION 5

Identify two recommended best practices related to Schedule Sheet templates. (Choose two.)

- A. Add standard activities.
- B. Add dates.
- C. Add standard columns.
- D. Add standard folders.
- E. Add users.

Correct Answer: CE

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